

Board Meeting Minutes of Maine Chapter of CSI

Conference Call

September 10, 2013

Prepared by: Craig Wetmore

Attendees: Doug Rice, Bill Charland (via phone), Dick Eustis (appointed temporary director), Craig Wetmore, Conor O'Brien, Dan Miller, Ron Williams, Ron Frazier, David Mains

Doug Rice started the meeting at 4:40 p.m.

1. Meeting minutes from last meeting were voted on and approved (BC and CO)
2. Conversion of Denis Lemieux to retirement status. The board voted on (DE and CW) and form will be submitted.
3. Awards:
 - Ron Frazier start filling out the Institute Outstanding Chapter Award and tasked the team to review and help him gather the missing information
 - NER Outstanding Chapter Award and Most Improved Chapter Award information is similar except it covers FY12 and FY13 and Ron Frazier has filled it out also. This Region Award submission is due in only a few weeks.
 - FY14 Institute award will be due in May of 2014.
 - Motioned to forego doing any Region awards submissions this year by Ron Williams and Conor O'Brien, which was approved with one negative vote.
 - Discussion of having the Directors be responsible for the 2014 submission, which will be discussed at a later meeting.
 - Motion made by Conor O'Brien and seconded by Ron Williams to fill out all of the paperwork to see where we stand. Motion approved.
4. Meeting topics:
 - October event will have dinner at the Pat's Pizza.
 - November: Ed Michael's on codes or follow up at the hospital on IDP (David Mains to follow up with Craig from SMRT)
 - January: not set yet, looking for ideas (possibly have NER President in on CSI)
 - March: USM possibly a BIM modeling (David Mains will contact)
 - April: UMO with Bill Charland
 - May: Seminar
 - June: Recognition Night
5. Dan Miller asked to have someone to be the coordinator of the monthly events. The first VP and second VP are responsible for the event programs, facilities and coordination as well as notification of Webmaster and Editor of program information.
6. Dan Miller would like to get some clarity for the May seminar event and the parameters. Requested that we have a committee report at each meeting.
7. Northeast Region caucus is coming up and Dick requested status of his suggestions. David Mains motioned and Craig Wetmore seconded. Approved.
8. Adjourned at 5:47
9. PIN Award: Cathy Michaud was chosen