

Board Meeting Minutes of Maine Chapter of CSI

Meeting at the Kennebunk Inn
2014

January 14,

Prepared by: Craig Wetmore

Attendees: Doug Rice, Bill Charland, Dick Eustis (appointed as Board Member for evening), Craig Wetmore, Charissa McCarver, Ron Frazier, Conor O'Brien, Dan Miller

Doug Rice started the meeting at 4:11 p.m.

1. Meeting minutes from December were approved, BC and RF moved and seconded, Board voted to approve minutes as posted
2. Discussed the cancelation of the February meeting due to the closeness in the January and February meetings
3. March meeting will be held at Colby for LEED projects
4. April Bill Charland will work with David Lay from SMRT at UMO
5. May 15th Building Envelope Conference
 - Need list for email blasts
 - 50/50 Conference Promo
 - Need approval at least 30 days before from the Institute
 - Application is available on line
 - Institute will send materials and forms
 - Chapter must vote on the ½ price chapter dues
 - Dick Eustis explained the ½ price dues for new professionals and motion was seconded. Approved by the board.
 - June 3rd (alternate date July 8th) was picked as “New Member Orientation date for 50-50 Program.
 - Add the 50/50 membership program to the website and promo materials.
 - Angie to speak with Dick on changing the Portland Headlight picture to be the conference promo site.
 - CW to ask Brian Neely to speak on behalf of CSI
 - Gifts: I-Pad will be ordered with engraving
 - Motion to give Angie a room and dinner the night before. Motioned by RF and CW. All approved.
 - Blanket approval for expenditures.
6. Nominating committee:
 - Doug becomes advisor to the board as immediate past President
 - President: Dan Miller
 - 1st VP: Craig Wetmore
 - 2nd VP: Troy Johnson
 - Secretary: Conor O'Brien
 - Ron Frazier and Valerie Paquin-Gould to continue as Directors, Matt Ward and Beth Schidzig possibly become directors.
 - Announced at the meeting and will be emailed and voted on electronically.
7. February 4th is the next meeting. Conor O'Brien has agreed to take notes.

8. Board Meeting adjourned at 5:23.
9. NOTE – Proposed slate of Officers and Directors announced at Chapter Meeting held immediately after Board Meeting at which “Nominations from the Floor” were requested. There were none. Bill Charland to forward final report of Nominating Committee to Dick Eustis for preparation of electronic ballot.